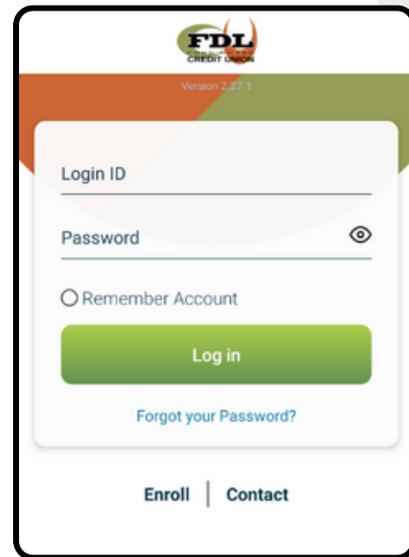
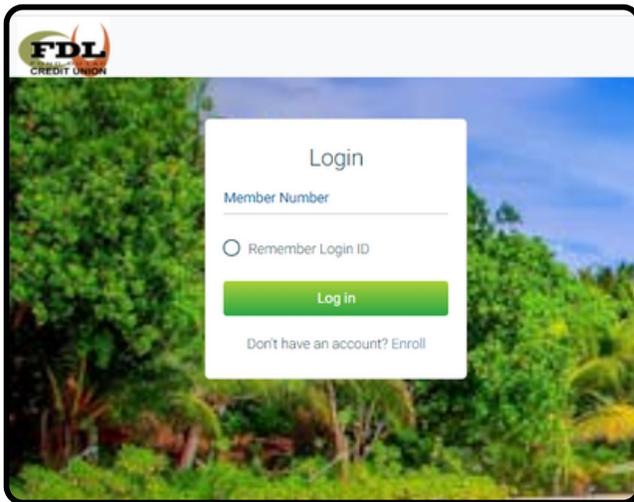




# ONLINE BANKING ENROLLMENT INSTRUCTIONS

1

For all new users for online and mobile banking, you will need to enroll the first time you visit. Once you enroll, whether you enroll via and online browser or the mobile app, you will be able to log into either one with the credentials you set at enrollment. Click on the **"ENROLL"** link.



2

The next screen to appear will ask you to provide the following information so that we may verify your identity.

All of the information that you enter on this screen must match the information that the Credit Union has on file for you. If the information does not match, you will not be able to complete the automated enrollment until the Credit Union has updated your information in their computer system.

You must mark the box acknowledging you agree to the terms set forth in the Online Banking Disclosure.

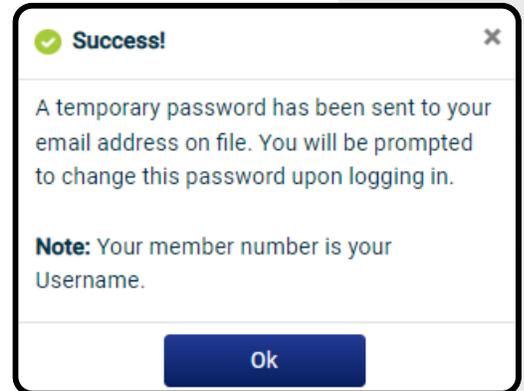


# ONLINE BANKING ENROLLMENT INSTRUCTIONS

3

Once you have successfully entered your information and acknowledged you have read the Online Banking Disclosure you will receive the following message in the screen that appears below.

Your temporary password will be emailed to the email address you provided. **You cannot log on until you receive the email containing your temporary password.** If you do not receive your temporary password, please check your Junk/Spam folder. If it is not in that folder, please contact the credit union and we will issue a temporary password.



4

After you Click "OK", you will be taken back to the login page. Enter your member number. If you click 'Remember Login ID', you will not have to input your Login ID on this browser/device the next time you log in.

Update Password

Password

New Password

Confirm Password

Update password Cancel

Enter your temporary password. If you are on a browser and using a device you trust, you can click 'Remember Device' so that you will not have to answer a security question at every log in.

You will be prompted to enter your temporary/current password and then you will set your password. **Your new password must be 6-15 characters long and contain upper and lower case, at least one number, and a special character.**



# ONLINE BANKING ENROLLMENT INSTRUCTIONS

5

Once you have successfully set your new password, you will be prompted to set the answers to three (3) security questions. You may choose a question from each of the three groups. You will also set your Security Word or Phrase.

Once you have completed this step, you have completed your enrollment. If you wish to change your Login ID to something other than your member number, you can go to **Profile & Settings** to do this.

### Security Questions

What is the name of your first pet? >

Where did you meet your spouse for the first time? >

In what year (YYYY) did you graduate from high school? >

Confidence Word